



**ECHE Selection 2020**  
**Erasmus Charter for Higher Education**  
**Application eForm**  
**Call for proposals EACEA/02/2019**

Note: The data of this application form will be used by the European Commission/ the Education, Audiovisual and Culture Executive Agency (EACEA) and National Agencies for evaluation and monitoring

<b>Program</b>	<b>The EU programme Erasmus + adopted by the European Parliament and the Council on 11 December 2013* (hereafter the Programme)</b>
<b>Action</b>	<b>Erasmus Charter for Higher Education</b>
<b>Call</b>	<b>2020</b>
<b>Deadline for Submission (dd-mm-yyyy)</b>	<b>29/03/2019 midday Brussels time (Central Europe Time - CET).</b>
<b>Application language</b>	<b>EN</b>
<b>Correspondence Language</b>	<b>EN</b>

\* Official Journal of the European Union L347/50 of 20th December 2013.

**272930-EPP-1-2020-1-RO-EPPKA1-ECHE**

**Erasmus Policy Statement (Overall Strategy) section B of this application form - original language (official EU languages): EN**

If the original language is not English, French or German, the Erasmus Policy Statement (EPS) should also be provided in one of those three languages.

**Erasmus Policy Statement translation language (if applicable): not applicable**

**Acknowledgement of receipt**

After the submission of this application form, you should be receiving an Acknowledgement of receipt, proving that the submission has been successful. If this is not the case, please contact the Education, Audiovisual & Culture Executive Agency (EACEA) immediately (e-mail: [EACEA-ECHE@ec.europa.eu](mailto:EACEA-ECHE@ec.europa.eu)).

Further to this, and shortly after the deadline for submission, EACEA will publish the list of applications successfully received on its website. If within 15 days after the deadline for submission the application has not been listed on the website, the applicant should contact the EACEA immediately (e-mail: [EACEA-ECHE@ec.europa.eu](mailto:EACEA-ECHE@ec.europa.eu)).

## Applicant Organisation

### A.1. Applicant Organisation

PIC	900500083
Full legal name (official name in latin characters)	Bioterra University of Bucharest
Full legal name (English name)	
Acronym	BUB
Erasmus code (e.g. F PARIS33) - if available	
Address (N°, street, avenue, etc.)	Gârlei 81
Country	Romania
Region	Bucuresti - Ilfov
Post code	013722
City	Bucharest
Website	www.bioterra.ro

### A.2. Legal Representative

Title	PROFESSOR
Gender	Female
First Name	FLOAREA
Family Name	NICOLAE
Position	RECTOR
E-mail	RECTOR@BIOTERRA.RO
Telephone (including country / area codes)	+40214906129
Address (n°, street, avenue, etc)	Gârlei 81
Country	RO, Romania
Region	Bucuresti - Ilfov
Post code	013722
City	Bucharest

### A.3. Coordinator

Title	ASSOCIATE PROFESSOR
Gender	Male

First Name	ADRIAN
Family Name	BETERINGHE
Department	FOOD CONTROL, EXPERTISE AND LEGISLATION
Position	INSTITUTIONAL COORDINATOR
E-mail	ERASMUS@BIOTERRA.RO
Website	WWW.BIOTERRA.RO
Telephone (including country / area codes)	+40769116453
Address (n°, street, avenue, etc)	Gârlei 81
Country	RO, Romania
Region	Bucuresti - Ilfov
Post code	013722
City	Bucharest

**B.1. Erasmus+ activities included in your EPS**

In order to facilitate the evaluation of your current application form, please tick those Erasmus+ activities that are part of your current Erasmus Policy Statement

**Erasmus + Key Action 1 (KA1):**

Study between Programme Countries:

Programme Countries - Incoming student mobility

Programme Countries - Incoming staff mobility

Programme Countries - Outbound student mobility

Programme Countries - Outbound staff mobility

Partner countries - Study between Partner Countries:

Partner countries - Incoming student mobility

Partner countries - Incoming staff mobility

Partner countries - Outbound student mobility

Partner countries - Outbound staff mobility

Traineeships:

Traineeships - Incoming student mobility

Traineeships - Incoming staff mobility

Traineeships - Outbound student mobility

Traineeships - Outbound staff mobility

Erasmus Mundus Joint Master Degrees

**Erasmus + Key Action 2 (KA2):**

Strategic Partnerships

Knowledge Alliances

Capacity Building Projects

**Erasmus + Key Action 3 (KA3):**

KA3 Projects

**Jean Monnet Activities**

Jean Monnet projects

**B.2. Erasmus Policy Statement: your strategy**

Please be aware that your Erasmus Policy Statement should reflect your intended involvement in Erasmus+. Should you wish to add additional activities in the future you will have to amend your Erasmus Policy Statement and inform your respective National Agency accordingly.

The Institution agrees to publish this overall strategy (all three parts of the Part B) on its website within one month after reception of the Erasmus Charter for Higher Education from the EACEA.

Please describe your institution's international (EU and non-EU) strategy. In your description please explain a) how you choose your partners, b) in which geographical area(s) and c) the most important objectives and target groups of your mobility activities (with regard to staff and students in first, second and third cycles, including study and training, and short cycles). If applicable, also explain how your institution participates in the development of double/multiple/joint degrees:

Original language [EN]

One of the key points of the Charter of the Bioterra University of Bucharest (BUB), the mission of the university and the strategic plan 2018-2022 is the internationalization of the university. Yes, it is a key point in the university's medium and long-term development.

A full-time graduate of our university possesses not only competencies, knowledge and abilities through which it is able to respond to the challenges of a dynamic labor market but also intercultural competencies that make it easier to integrate into different groups with known cultural characteristics.

The process of internationalization is very complex in which the whole academic community is involved and different fields interact and condition each other somewhat. These areas refer to:

- a) Improving analytical programs and curricula for all university studies programs in order to increase compatibility with similar international study programs and future graduates to be easier to integrate into a dynamic national and international labor market.
- b) Involvement of the academic community for the achievement of internationally recognized results that are the product of the academic research and academic collaboration of the University with foreign partners.
- c) Developing English-language programs that have the immediate aim of recruiting foreign students.
- d) Increasing the number of participants in the mobility of students and teaching staff as well as improving recruitment procedures for foreign students.
- e) The qualitative and quantitative increase in the number of partnerships and services as well as the development of external relations.
- f) Ensure a greater number of extracurricular activities.

To improve the analytical curriculum and the curriculum of a study program as well as the competencies offered, BUB assesses the compatibility of that program both formally and structurally with study programs both in the European educational space and outside the European Union. The Bologna model is the one used by every university in the country, so by BBU. The key points to be considered to ensure compatibility are:

- time of the study cycle;
- time for one semester for each course;
- the use of a credit system with transferability (ECTS) implemented in BUB;
- the presence of compulsory and elective courses;
- offer a significant number of elective courses;
- conducting research activities in parallel with academic efforts (similar to valuable programs in Europe and non-EU countries) and the use of modern scientific and research methods and results in the field concerned;
- admission requirements (requirements, procedures), transfer conditions for the following year;
- acquiring the diploma and addressing the learning process;

Improving analytical programs and curricula is the main objective of each faculty, but the university will always ensure a close interaction and communication between faculties.

In order to increase the international visibility of the institution, BUB has been one of the major objectives, developing a competitive research to achieve recognized national and international results. Individuality is important on the one hand but, on the other hand, the Departmental Councils have an essential role. In BUB's strategic plan lists some of the sources of funding identified but always "the list remains open".

BUB has proposed to develop study programs in English to increase the visibility of the institution, its internationalization by recruiting foreign students. We can say that this is a step forward in increasing the number of participants in the mobility of students and teaching staff. The three programs in English are: a) Applied Computer Sciences; b) General Medical Assistance; c) European and International Law. The three programs received a positive opinion from a German accreditation agency - AHPGA.

Mobility for educational purposes aims at increasing the professional, social and intercultural competencies of the beneficiaries of education. Starting from this goal as well as from the previous partnerships, BUB is interested in signing strategic partnerships with universities and international companies in the EU but also other enterprises, research entities, social partners, other than traditional partners.

The university is particularly interested in "triforms" partnerships that combine higher education, research and business for regional excellence and growth. The new vision of BBU and the development of the three English-language programs make the university orientated towards partnerships with non-EU companies or universities in Asia, Latin America and Africa, so that the visibility of the institution grows. Teachers from universities belonging to these continents will be invited to BBU to develop mobility strategies and bilateral exchanges of students and staff.

Using the geographic position, the university will intensify cooperation with universities or institutes in Italy, Turkey.

Please describe your institution's strategy for the organisation and implementation of international (EU and non-EU) cooperation projects within the framework of the Erasmus+ Programme. If not applicable, please explain:

Original language [EN]

The Bioterra University of Bucharest (BUB) strategy on the organization and implementation of international cooperation projects (EU and non-EU) is based on the main objective of the university, namely the internationalization. The University assumes the role it intends to play in strategic partnerships with prestigious universities (e.g. the University of Florence, Gedik University, etc.) as well as partners from the geographical priorities and the priority areas (The Mediterranean Agronomic Institute of Chania - Greece, The High Institute for Specific Studies, El-Giza, Cairo, CNR-ISE, Institute of Ecosystem Study, Pisa, Italy).

International cooperation projects will take into account the following:

- establishing cooperation objectives
- clarifying role in the project and expected results
- development of the BUB strategy of modernization and internationalization
- analysis of specific needs
  - Allocating the resources (time, finances, administrative back-up, study programme accreditation procedures).

BUB is committed to implementing the results obtained by participating in these projects either as a long-term strategy or as a short-term strategy. The visibility of such projects will be ensured through the space allocated on the website for the dissemination and use of the project results:

- Through the internet, presentations, meetings, posters, web site to raise awareness within the academic community and beyond;
- Through funding opportunities;
- Through academic journals, scientific meetings.

BUB is committed to fully supporting any student and staff in such projects and is an important component of professional development and staff assessment.

Please explain the expected impact of your participation in the Erasmus+ Programme on the modernisation of your institution.

Please refer to each of the priorities of the renewed EU Agenda for higher education as well as the goals towards a European Education Area\* and explain the policy objectives you intend to pursue:

Original language [EN]

The modernization of the Bioterra University of Bucharest (BUB) through internationalization is the premise of continuing and accelerating the efforts of the university in this direction. All activities offered through the Erasmus+ program, starting with the participation of students, academic and / or administrative staff in bilateral projects with EU or non-EU partner institutions, or mobility of students, teaching and / or administrative staff, result in an increase of the quality of the higher education within the BUB as well as increasing the number of research competencies that are tested in the international environment and which could be implemented in all BUB Departments and other partner institutions.

The signing of the Erasmus+ Charter by Bioterra University of Bucharest has as a starting point the assumption by the University of the Agenda for modernizing the higher education system in Europe and pursuing the following objectives:

1. Increasing the quality of the educational process by taking concrete measures. BUB participation in the Erasmus + program implies the improvement and modernization of curricula, more effective evaluation methods, a higher level of staff exchange and a more active exchange of knowledge and expertise, wider intercultural management of ideas and a true multicultural approach of values, common degrees and partnerships. The finality of this approach is to increase the number of higher education graduates that will contribute significantly to Europe's needs.

2. Improving the relevance of higher education as well as adapting / redefining research interests, introducing common master's programs or doctoral programs. The result of all these actions is to assist in combining a very qualitative educational process with immediate positive impact on the entire academic community. The finality of this approach is to increase the knowledge and transferable skills of graduates that will be able to respond positively to a labor market in the process of dynamism.

3. A superior quality of the process on mobility and cross-border cooperation, the main bind in BUB internationalization. The main actors in this complex process, whether they are students or teaching or administrative staff, can improve their language skills and cross-border cooperation contributes to building a common set of values, sharing experiences and developing the personalities of all participants.

4. Improving the theoretical and practical knowledge, the skills accumulated by the learners at all levels of education make them competitive graduates for a local, regional, European or global society, in full dynamics.

5. Funding is another major objective of the BUB. The Erasmus + program is expected to be one of the sources of funding for students, academics or academic staff as well as a form of academic development.

Obtaining the Erasmus + Charter would be for the BUB to bring all the efforts of the university into the process of internationalization, modernization and an open door for the mobility of students, teaching or administrative staff.

\* COM (2017) 247 (<http://eur-lex.europa.eu/legal-content/EN/TXT/PDF/?uri=CELEX:52017DC0247&from=EN>) and COM (2017) 673 (<http://eur-lex.europa.eu/legal-content/EN/TXT/PDF/?uri=CELEX:52017DC0673&qid=1516270826179&from=EN>)

**The purpose of these statistics is to put into context the actions and strategies the institution is asked to present in the following sections.**

**For the academic year 2018-2019:**

**Total number of students enrolled in all Higher Education degree programmes offered by your institution (data from official HEI register)**

Short cycle:	0.0
1st Cycle: (e.g. Bachelor)	1915.0
2nd Cycle: (e.g. Master)	254.0
3rd Cycle: (e.g. Doctoral)	0.0

**Number of staff (Equivalent full-time) involved in Higher Education**

Teaching:	55.0
Administrative:	43.0

**Number of degree courses (study programmes in Higher Education) on offer**

Short cycle:	0.0
1st Cycle: (e.g. Bachelor)	5.0
2nd Cycle: (e.g. Master)	3.0
3rd Cycle: (e.g. Doctoral)	0.0

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STUDENTS (academic year 2018-2019)

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**1. Credit Mobility for Students (all types of mobility programmes for periods between 2 and 12 months)**

Number of outbound students for study mobility (Erasmus+ and/or other programmes): to programme countries	0.0
Number of outbound students for study mobility (Erasmus+ and/or other programmes): to partner countries	0.0
Number of outbound students for traineeships (work placement Erasmus+ and/or other programmes): to programme countries	0.0
Number of outbound students for traineeships (work placement - other programmes): to partner countries	0.0
Number of incoming students for study mobility (Erasmus+ and/or other programmes): from programme countries	0.0
Number of incoming students for study mobility (Erasmus+ and/or other programmes): from partner countries	0.0

**2. International Degree Students (students with foreign nationality enrolled for a full degree programme and/or students having completed a foreign previous degree)**

Number of foreign degree students, if applicable: from programme countries	0.0
Number of foreign degree students, if applicable: from partner countries	0.0

**3. If applicable, number of local (having the nationality of the country) and international students (of foreign nationality / with previous foreign degree) enrolled in double/multiple/joint degrees:**

Number of local students enrolled in double/multiple/joint degrees	0.0
Number of international students enrolled in double/multiple/joint degrees	0.0

ACADEMIC STAFF (academic year 2018-2019)

**All types of higher education staff mobility within the framework of the Erasmus+ Programme (for periods between 2 days and 2 months) for teaching and training purposes**

Number of outbound staff to programme countries	0.0
Number of outbound staff to partner countries:	0.0
Number of incoming staff from programme countries	0.0
Number of incoming staff from partner countries:	0.0

COOPERATION

**HEI AGREEMENTS IN EDUCATION AND RESEARCH valid in 2018/2019: European and International HEI Agreements / Consortia / Networks**

Number of Erasmus+ interinstitutional agreements:	0.0
Number of other cooperation agreements (e.g. Memorandum of Understanding) with HEIs from programme countries	0.0
Number of other cooperation agreements (e.g. Memorandum of Understanding) with HEIs from partner countries	2.0
Total number of consortium agreements for double/multiple/joint degrees:	0.0
Of these, number of the consortia involving partner countries	0.0

**European and International Education and Training Projects with contracts running in 2018-2019 (e.g.: Erasmus+, Erasmus Mundus, Knowledge Alliances, Capacity Building, etc)**

Number of projects as coordinator:	0.0
Number of projects as partner:	0.0

**Equivalent full-time administrative staff engaged in the HEI's European and International Offices working for the Programme (2018-2019)**

Number of staff at the central level:	4.0
Number of staff at the Faculty/School/Department Level:	7.0

### ***D1. General Organisation***

Please describe the administrative and academic structure put in place at your institution for the organisation and implementation of European and international mobility.

Please provide a detailed description of the division of tasks and responsibilities among the staff in charge, with regards to both the administrative and academic decision-making processes.

Describe also the operational and communication methods.

Institutional Erasmus + Coordinator  
Assoc. Prof. PHD Adrian BETERINGHE  
Address: 81 Gârlei Street, RO-013724  
Phone: + 40769116453  
Fax: + 40214906129

Responsibilities: Coordination of the Erasmus + office for the proper fulfillment of the specific activities, updating the database with the students, the didactic or administrative staff involved in the mobility process.

Erasmus + Office  
Lect. PhD Sia SĂRARU,  
Phone: + 40745088484  
Fax: + 40214906129

Responsibilities: coordination of all activities for teaching and administrative staff as well as students who have entered in Bioterra University of Bucharest (BUB); to promote and inform the academic community of the BUB about the Erasmus + program and the benefits of this program; counseling and verification activities for documents covered by mobility files; monitoring the flow of legal documents as well as verifying the correctness of the financial documents.

Prof. PHD. Nicole-Livia PETCULESCU  
Phone: + 40723339523  
Fax: + 40214906129

Responsibilities: preparing and concluding cooperation agreements with EU and non-EU universities and institutions; to achieve effective monitoring of international academic partnerships and networks, educational programs and projects other than Erasmus +; Provide permanent support for visiting teacher activities (with the exception of Erasmus +) in BUB

Secretary Bogzeanu Adina  
Phone: + 40762704595  
Fax: + 40214906129

Responsibilities: Supports the Institutional Coordinator or the Erasmus + Office in drafting and managing all documents; Check that the movement is correct for documents in both electronic and letric format; contributes to the promotion of Erasmus + alongside other people.

Besides this office, each faculty and department has one representative who implements all Erasmus + program provisions at the Faculty / Department level. This communication is made on a case-by-case basis through the Web site, through written documents, emails or announcements.

Please provide the direct web link with the contact details of the international office (or equivalent) in your institution which deals with the implementation and organisation of European and international mobility.

The direct web link with the contact details is: <https://www.bioterra.ro/erasmus.php>

### ***D.1.1. (Optional) Additional Information for HEIs belonging to an Umbrella Organisation***

Please fill in this section only if you are applying for an HEI which does not have its own legal entity. For example, if your HEI is part of a foundation or another similar umbrella organisation which is the legal entity: This includes the COMUE in France, which are composed of several institutions or bodies. Please specify the exact role of the umbrella organisation with regard to the other education institutions that are part of the consortium.

Please give information of the composition of your umbrella organisation and explain in particular if there are other education institutions attached to the same legal entity. If yes, please indicate if those institutions already hold the Erasmus Charter:

## ***D2. Fundamental Principles***

**While we are conscious that your institution might not get involved in all the different types of Erasmus+ activities from the beginning, we ask you to comply with all the principles and to tick them accordingly as the Erasmus Charter for Higher Education offers you the entire portfolio from the very start.**

**By applying for the Erasmus Charter for Higher Education my institution will:**

Respect in full the principles of non-discrimination set out in the Erasmus+ Programme and ensure equal access and opportunities to mobile participants from all backgrounds.

Ensure full recognition for satisfactorily completed activities of study mobility and, where possible, traineeships in terms of credits awarded (ECTS or compatible system.). Ensure the inclusion of satisfactorily completed study and/or traineeship mobility activities in the final record of student achievements (Diploma Supplement or equivalent).

Please explain the academic credit system (e.g.: average number of credits per semester provided by your degree programmes) and the methodology used at your institution to allocate credits to the different course units.

The credit units specific to each discipline are specified in the curricula of each university study program as well as in the characteristic syllabus.

In order to increase the workload required by each student, the following equation is respected according to the legal standards in force: 1CP = 25 hours. For each BUB Bachelor's degree program, each student earns 240 ECTS (60 CP per year \* 4 years = 240 ECTS) as a result of the exams stipulated and promoted in the curricula respectively 90-120 ECTS (60 HP per year \* 1.5 / 2 years = 90/120 CP) within the Master's Degree Program. The successful completion of the bachelor / diploma / master's thesis is valued with 10 ECTS added to the 240 ECTS previously accumulated by each student and respectively 90-120 ECTS previously accumulated by each MA.

For BUB students participating in mobility, they will present at the return from foreign countries a recognition form specifying the study period, courses and related ECTS. This form is validated by a commission decided by the faculty dean. After validation, this form will appear in all academic papers of the student as well as in the Diploma Supplement.

All this information is specified in the "Regulation for the Application of Transferable Credits ECTS - 2018", a regulation approved by the Senate BUB.

In addition, please provide the direct web link where the methodology is explained.

The direct web link where the methodology is explained: <https://bioterra.ro/rapoarte.php>

Charge no fees, in the case of credit mobility, to incoming mobile students for tuition, registration, examinations or access to laboratory and library facilities.

### ***D3. When Participating in Mobility Activities - Before mobility***

Publish and regularly update the course catalogue on the website of the Institution well in advance of the mobility periods, so as to be transparent to all parties and allow mobile students to make well-informed choices about the courses they will follow.

Please explain if all courses taught at your institution are described in your public course catalogue and in which languages they are taught.

University education programs from the structure of Bioterra University of Bucharest have the courses specified in the course catalogue (the direct web link to the course catalogue), both at the level of the bachelor and the master. Also in this course catalogue (<https://bioterra.ro/erasmus.php>) is the field for each university study program, along with information on the number of ECTS credits and the form of assessment.

The language of the courses is Romanian.

For programs under the authorization procedure ((Applied Computer Sciences, General Medical Assistance-Nursing, European and International Law) (starting in the 2020-2021 academic year), the language of instruction will be English.

In addition, please provide the direct web link to the course catalogue of your institution.

The direct web link to the course catalogue: <https://bioterra.ro/erasmus.php>

Carry out mobility only within the framework of prior agreements between institutions. These agreements establish the respective roles and responsibilities of the different parties, as well as their commitment to shared quality criteria in the selection, preparation, reception and integration of mobile participants.

Please describe the institutional procedure for the approval and monitoring of inter-institutional agreements for study and teaching mobility.

In addition, explain how and by whom the learning agreements for the mobile students will be managed:

Prior to Erasmus mobility, students must sign the Learning Agreement, which must then be approved by the Erasmus + Coordinator of the Faculty and the Erasmus+ Institutional Coordinator for both the home university and the host university. For teachers, they must sign the teaching or training programs in which should be specified the number of teaching hours or other significant activities. These documents are concluded on the basis of the Erasmus interinstitutional bilateral agreements.

In order to conclude an institutional bilateral agreement, the entire BUB academic community may participate, if the agreement is in line with the development strategy of the department or faculty where the person proposing the agreement belongs and whether there is compatibility in case of study programs belonging to the main actors (the two universities) of the agreement. After being approved by the Faculty Council and the Board of Directors of the BUB, the agreement is registered at the Erasmus + Office, which provides for the preparation, organization and monitoring of the mobility that will be carried out under the agreement, with the direct support of the Faculty Council and the Erasmus + Coordinator of the Faculty.

Ensure that outgoing mobile participants are well prepared for the mobility, including having attained the necessary level of linguistic proficiency.

Please describe your institution's language policy for preparing participants for mobility, e.g. course providers within or outside the HEI.

The Erasmus students' selection is also based on the certification of the language skills required by the partner institution, certification through a specific test. The curriculum for each university program includes in the first 4 semesters compulsory language courses.

If the teaching language of the partner university is different from the one in which the students have acquired competencies, the Erasmus + coordinator of the partner university must electronically submit the material to be taught before mobility and provide linguistic support for students during mobility.

For selected mobility teachers, they must have at least B2 level in the case of linguistic competences that can be improved by attending courses organized by the university or other partners.

If possible, please provide the direct web link for your language policy.

The direct web link for your language policy: [www.bioterra.ro](http://www.bioterra.ro)

Ensure that student and staff mobility for education or training purposes is based on a learning agreement for students and a mobility agreement for staff validated in advance between the home and host institutions or enterprises and the mobile participants.

Provide assistance related to obtaining visas, when required, for incoming and outgoing mobile participants.

Provide assistance related to obtaining insurance, when required, for incoming and outgoing mobile participants.

Provide guidance to incoming mobile participants in finding accommodation.

#### ***D4. When Participating in Mobility Activities - During Mobility***

Ensure equal academic treatment and services for home students and staff and incoming mobile participants.

Integrate incoming mobile participants into the Institution's everyday life.

Have in place appropriate mentoring and support arrangements for mobile participants.

Please describe mentoring and support arrangements (e.g. peer mentoring, social integration of mobile participants within the institution and its local students and staff, information on accommodation, insurance, etc.) for incoming mobile participants and outgoing students for study and traineeships:

The Erasmus + Office and Erasmus + Coordinators on Faculties provide support for students arriving at our university. This support refers to administrative problems, accommodation, choice of study programs or course units, travel options, objectives to be visited in Bucharest.

Students are thus monitored to solve any problems. Academic staff are trying to integrate mobile students into the activities of BUB students so there is no difference.

For students leaving the country, the Erasmus + office establishes hierarchies and ensures professional and scientific contacts at partner universities. The Host Coordinator supports students and teachers / administrative staff before and during international mobility.

Provide appropriate linguistic support to incoming mobile participants.

Please describe your institution's language support for incoming students and staff with a minimum of 2-month mobility period.

All courses in the BUB are taught in Romanian and starting with the academic year 2020-2021 for the programs under the authorization procedure, the courses will be taught in English.

The Department of Foreign Languages offers Romanian language courses for foreign students who request this. In Bucharest there are other universities that organize intensive language courses within the Erasmus program, which is why BUB incoming students are invited to participate in such courses.

For teaching or administrative staff, the Erasmus + Office provides support for improving language skills. The same Department of Foreign Languages provides courses on request for the staff for a better knowledge of the Romanian language

If possible, please provide the direct web link for your language policy.

The direct web link: <https://bioterra.ro/erasmus.php>

### ***D5. When Participating in Mobility Activities - After Mobility***

Accept all activities indicated in the learning agreement as counting towards the degree, provided these have been satisfactorily completed by the mobile students.

Provide incoming mobile participants and their home institutions with transcripts containing a full, accurate and timely record of their achievements at the end of their mobility period.

Regarding the above two Charter principles, please describe the mechanisms your institution has in place to recognise mobility achievements for study and traineeships in enterprises.

Please describe the internal administrative steps and procedures established to recognise the mobility achievements.

In the Regulation of Professional Activity of Students (<https://bioterra.ro/rapoarte.php>) it is stipulated that the Diploma Supplement for any student who concludes a mobility must have a section mentioning the name of the host university type and period of mobility and the activities carried out.

All ECTS credits included in the Transcript of Records are fully and automatically recognized. The official documents for all students who have completed any type of mobility are: Learning Agreement, Transcript of Records, Equivalence Form.

In addition, please provide the direct web link for this recognition procedure.

The direct web link: <https://bioterra.ro/rapoarte.php>

Support the reintegration of mobile participants and give them the opportunity, upon return, to build on their experiences for the benefit of the Institution and their peers.

Ensure that staff are given recognition for their teaching and training activities undertaken during the mobility period, based on a mobility agreement.

Please describe your institution's measures to support, promote and recognise staff mobility:

BUB promotes and encourages the mobility of teaching and administrative staff. University considers this component as an important part of the human resources policy of each faculty and department.  
As a rule this mobility component is an important point in the evaluation and professional development especially of young teachers.

In order to increase the quality of the academic community, information sessions are organized for the exchange of experience accumulated in such international mobility even cultural exchanges.

### ***D6. When Participating in European and International Cooperation Projects***

Ensure that cooperation leads to sustainable and balanced outcomes for all partners.

Provide relevant support to staff and students participating in these activities.

Please describe your institutional measures to support, promote and recognise the participation of your own institution's staff and students in European and international cooperation projects under the Erasmus+ Programme:

Bioterra University of Bucharest supports its own students, teachers and administrative staff in participating in Erasmus cooperation projects. In such projects, the student-teacher cooperation belonging to the various universities is more effective and is aimed at finding common policies in the field of education or modern scientific subjects.

Through these projects, curricula of universities can have a higher quality and research areas are more current and closer to modern and dynamic.

The mobility of both students and teachers / administrators can effectively contribute to institutional assessment. For students, the results of such mobility are recognized in the supplement to the diploma, and for teachers and administrative staff is an individual or institutional plus in both professional and spiritual development.

Exploit the results of the projects in a way that will maximise their impact on individuals and participating institutions and encourage peer learning with the wider academic community.

### ***D7. For the Purposes of Visibility***

Display this Charter and the related Erasmus Policy Statement prominently on the Institution's website.

Promote consistently activities supported by the Programme, along with their results.

In addition, please provide the web link where you will host the Erasmus Policy statement in the future:

<https://bioterra.ro/erasmus.php>

**E**

## **Endorsement of the application**

*I, the undersigned, legal representative of the applicant institution,*

*certify that the information contained in this application is complete and correct to the best of my knowledge. All Programme activities will be implemented on the basis of written agreements with the relevant authorities of the partner institutions;*

*agree to the content of the Erasmus Charter for Higher Education (ECHE) application outlined above and commit my institution to respect and observe these obligations;*

*agree to the publication of the Erasmus Policy Statement by the European Commission*

*Place: Bioterra University*

*Name: Prof. PHD Nicolae  
Floarea*

*Date (dd/mm/yyyy): 26/03/2019*

*I have read and accept the Privacy statement*

**Original signature of the legal representative of the Institution (as identified in section A.2 above)**

**Original stamp or seal of the Institution (if applicable)**